

Course: IN 615BI_ON / Intermediate Bookbinding

Instructor: Rosae Reeder

Days/Dates: 5 weeks, Thursday, March 3 – April 1

Time: 6:00 p.m. – 8:00 p.m.

- X-Acto or Olfa knife
- Awl
- Scissors
- Glue Brush
- Metal Ruler 15 or 18"
- 12" 90 degree Triangle – (optional)
- Linen binding thread
- Paper for sections
- Bone folder
- Needles – tapestry or binding
- Self- healing cutting mat
- Pencil – mechanical
- Book cloth if we do hard covers
- Assorted papers for covers
- Binders Board or chip board
- A container 4 supplies
- Heavy-duty matt knife
- Wax for thread

Zoom with Canvas

Thank you for registering for this online course. This course will take place live via Zoom, a free videoconferencing service. You will only need a computer with a high-speed internet connection to participate, as well as a means of photographing your work to upload -- a cell phone camera will suffice. All Zoom meetings take place in Eastern Time.

You will receive instructions* for accessing *Zoom* videoconferencing sessions in a reminder email two days before the course start date. *Please be sure to check your email junk/spam folder.* We ask that you please take advantage of the *Zoom* tutorial before the course begins. Basic training sessions for *Zoom* will be made available at the start of the course as well. Review PAFA's list of [Zoom Technical Requirements](#) for additional information.

* *Please note:* The passcode included in the instructions for entering *Zoom* sessions is case-sensitive and should include no added punctuation at the end. If you are entering the passcode correctly and it is not being accepted as valid, try clearing your internet browsing history and restarting your device before re-entering it. Students having continued difficulty accessing *Zoom* due to issues with their device or internet connection, may wish to use an alternate device, such as a smartphone, to enter a particular day's session.

You will also receive an invitation to join *Canvas*, PAFA's online learning management system, on, or shortly before, the course start date. Your username is the email you registered with, and you will need to set up your

password. Canvas is the website where the syllabus, assignments, videos, and feedback will be. You can always sign-in to Canvas and find all of the information you need about your class. For Canvas instructions (following acceptance of the emailed invitation to log in), see PAFA's [Canvas FAQs](#).

Please contact us the any questions at continuinged@pafa.edu. For more information and links, please see CE's [Registration Information](#) (<https://www.pafa.org/school/academics/continuing-education/registration-information>).